



Registration Form for Digital Signature Certificate [Enterprise]



Customer Identification Number: \_\_\_\_\_
(For Office Use Only)

Instructions:

- 1. The Form is divided into 2 parts; Form A and Form B.
2. Form A contains details of certificate applicant and needs to be filled up each time. Form B contains organizational details and needs to be filled up only once for an Enterprise / Organization.
3. Please fill the form in BLOCK LETTERS in English only

Affix recent passport size photograph of the Applicant
(sign across photo)

FORM A

1. TYPE OF DIGITAL CERTIFICATE

1.Class IIb [ ] 2.Class IIIb [ ] 3.Class IIIc [ ]

2. CERTIFICATE VALIDITY 1 Yr. [ ] 2Yrs. [ ]

3. NAME OF THE APPLICANT (As required in the DIGITAL CERTIFICATE)

(Please ensure that the name as it appears in the Identity Proof matches with the name mentioned below)

[Grid for name entry]

4. OFFICE ADDRESS

[Grid for office address]

Town / City / District [Grid]

State / Union Territory [Grid]

Pin [Grid]

Contact No. [Grid] (STD Code) [Grid] Phone No [Grid] Fax No [Grid]

Mobile Phone No. [Grid]

5. DATE OF BIRTH

[Grid] DATE DD MONTH MM YEAR YYYY

eg.

6. E-MAIL ADDRESS

[Grid for email address]

7. IDENTITY DETAILS

(Please tick and fill ANY ONE)

No. [Grid] Passport / Voter's ID / PAN / Driving Lic. / Ration Card No. / PF Ac.



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**DETAILS REQUIRED IF APPLYING FOR CLASS IIIc SERVER CERTIFICATE**

**8. ISP / DOMAIN DETAILS**

**ISP Name:**

**Domain Name (Website Address):**

**Domain IP Address:**

**Physical Location:  
(of Server Hosting)**

**Services offered on the Website:**

**Domain Registered with (Name of registrar of Domain):**

**Domain Registration validity up to:**        
eg.                      DATE                      MONTH                      YEAR  
                                 DD                                      MM                                      YYYY

**DETAILS REQUIRED IF APPLICANT IS A FOREIGN NATIONAL**

**9. DETAILS**

**Nationality**

**Passport No.**

**Visa Details**



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**FORM B**

**10. ORGANIZATIONAL DETAILS TO BE FILLED UP ONLY ONCE FOR AN ORGANIZATION**

(Please disregard if already submitted)

**Corporate / Head / Registered Office Address:**

Company Name

Address

Town / City / District

State / Union Territory

Pin

Contact No.     
(STD Code) Phone No Fax No

Corporate Web site (URL)

Income Tax PAN No.

**Bank Details :**

Bank Name

Bank Account No.

I hereby agree that I have read and understood the provisions of the (n)Code Solutions CA CPS and the Subscriber Agreement and promise to abide by the same.

Place : \_\_\_\_\_  
Date : \_\_\_\_\_

Signature Of Applicant

[Name: \_\_\_\_\_ ]

Registration form for Digital Signature Certificate along with verification documents can be sent to any one of the nearest LRA.

D.D. to be Drawn in favour of "mjunction services limited A/c Coal"

Payment Details	LRA Details
D.D. Cheque No. : _____ Date : _____ Amount: _____ Bank Name : _____ _____	Checked & Verified By   LRA Name / Signature / Stamp



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**DOCUMENTS REQUIRED FOR VERIFICATION**

Documents Required and Submitted by the Applicant
<b>For all Classes eg: Class IIb , IIIb , IIIc</b>
<b><u>Documents required only once for an Organization / Enterprise for all classes of certificates: IIb, IIIb, IIIc</u></b>
<b>Certified true copy (from Company Secretary / a Director / Partner of the Organization) of any one:</b> (Please tick the one submitted)
<input checked="" type="checkbox"/> Certificate of Incorporation / <input type="checkbox"/> Memorandum and Articles of Association / <input type="checkbox"/> Registered Partnership Deed / <input type="checkbox"/> Valid business license document
<b>Certified true copy of any one: (Please tick the one submitted)</b>
<input checked="" type="checkbox"/> Annual Report / <input type="checkbox"/> Income Tax Return / <input type="checkbox"/> Statement of Income / <input type="checkbox"/> Bank details of the organization
<b>Class IIb &amp; Class IIIb</b>
<b><u>Documents required with each Digital Certificate Application:</u></b>
<input checked="" type="checkbox"/> Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith)
<input checked="" type="checkbox"/> Latest photograph of the applicant
<b>Class IIIc</b>
<b><u>Documents required with each Digital Certificate Application:</u></b>
<input checked="" type="checkbox"/> Authorization Letter in favour of the certificate applicant from the applicant organization (as per the format attached herewith)
<input checked="" type="checkbox"/> Latest photograph of the applicant
<input checked="" type="checkbox"/> Domain Name Registration proof from the Registrar of Domains.
<b><u>PHYSICAL PRESENCE IS REQUIRED FOR CLASS IIIb &amp; CLASS IIIc CERTIFICATE APPLICANT</u></b>

**Note :**

- Applicants for Class IIIb & Class IIIc certificate shall present themselves at the LRA location where the registration form for Digital Certificate was sent, for verification of physical presence.
- Please refer to the CPS for more information.

**Authorization Letter**

(This Authorization Letter is required on the Organization's letterhead)

To,  
(n) Code Solutions,  
A Division of Gujarat Narmada Valley Fertilizers Company Limited.

This is to certify that:

Mr. / Ms. \_\_\_\_\_(certificate applicant)  
has provided correct information in the Application Form for issue of Digital Certificate to the best of my knowledge and belief and is working with \_\_\_\_\_  
(organization name ). He / She is hereby authorized to obtain a Class IIb / Class IIIb / Class IIIc Digital Certificate issued by (n)Code Solutions CA.

**Details of Authorized Person:**

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Organization Name : \_\_\_\_\_

Signature (with stamp of Orgn. / Office) : \_\_\_\_\_

Date : \_\_\_\_\_

Place : \_\_\_\_\_