

CONSUMER'S LETTERHEAD

FORMAT FOR AUTHORISED REPRESENTATIVES IN LIFTING OF COAL

To
The Sales Officer,
Trans- Damodar Open Cast Project,
West Bengal Mineral Development & Trading Corporation Ltd.
P.O. Barjora, Distt. : Bankura.

Sir,

I do hereby authorise the following person to lift coal on our behalf from the Trans -Damodar Open Cast Mine, Barjora, Bankura against the Delivery Order mentioned below.

Particulars of the authorised person are as follows :

1. DO Number :
2. DO Date :
3. DO Quantity :
4. Name of Authorised Representative :
5. Address of Authorised Representative :

Street/Road.....

Village.....

P.O.P.S.

DistrictPIN

State

6. Contact No. of Authorised Representative
7. Number of Photo I.D. Card :
(Voter ID Card, Driving License, Pan Card & PassPort)

Signature of the Authorised Representative.

Attested

(Signature of the consumer)

Place :

(Signature of the Consumer)

Date :

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The following documents should be attached :

1. Photocopy of the Photo ID of the representative, duly attested by the consumer.
2. Self attested photo copy of Bidder ID Card issued by the e-Auction service provider. should be attached.

Note : This form should be printed in the Consumer's Letterhead and submitted *in Triplicate* at the Sales office of WBMDTC Ltd at Trans-Damodar Opencast Project, P.O. – Barjora, Dist. – Bankura.