

# **Request for Proposal**

**(No. RFP/CBM/2022/001)**

**e-Bidding – SP (West) - CBM-2001/1 Block**

**Dated: February 05, 2022**

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# 1. Introduction and Context

Reliance Industries Limited (“RIL”) is party to contract for exploration and production of coal bed methane executed with the Government of India dated July 26, 2002 (“**CBM Contract**”) for the CBM block SP (West) - CBM-2001/1 (“**Block**”) awarded by Government of India under Round 1 of international competitive bidding for CBM Block. RIL is the operator of the Block and has developed a gas processing and gathering terminal at Shahdol, Madhya Pradesh, which is connected to the Shadol Phulpur Gas pipeline (“**SHPPL**”) of Reliance Gas Pipelines Limited (“**RGPL**”) and which further connects to nation-wide gas pipeline network through the Integrated HVJ network, JHBDPL, GSPL network, DUPL – DPPL network and PIL Pipeline.

RIL has issued Notice Inviting Offer (“**NIO**”) dated **February 05, 2022** and invited offers from interested companies (“**Bidders**”), to off take part or full of the tentative volume of Gas available for sale of up to **0.65 MMSCMD** (as per the price basis specified in this RFP) from the Block in accordance with the terms and conditions of this RFP and the Gas Sale and Purchase Agreement (“**GSPA**”) for a period of **one year** commencing from **April 01, 2022** and ending on **March 31, 2023** (both dates inclusive) from the Delivery Point located at GGS 11, Tehsil Burhar, District Shahdol, Madhya Pradesh.

RIL has appointed mjunction services limited (“**mjunction**”), as an independent agency empaneled by Directorate General of Hydrocarbons (“**DGH**”), to conduct bidding process for sale of gas through the web based electronic bidding platform which are available at (i) <https://eps.buyjunction.in/gasbidding> for registration and Technical Evaluation (the “**e-Tendering Portal**”) and (ii) <https://auction.coaljunction.com> (the “**e-Bidding Portal**”) for bidding (collectively hereinafter referred as the “**e-Bidding Platform**”). This link for e-Bidding Platform has also been webhosted on the websites of DGH and RIL.

Gas produced from the Block shall be sold as per the bidding process outlined below:

- **Stage I – Bidding information:** During this stage, the Bidders shall be apprised about the requisites for participating in the bidding process and they will also be provided with relevant information relating to the bidding process.
- **Stage II – Technical Evaluation:** At this stage, each Bidder shall be required to submit documents at the e-Tendering Portal in order to participate in the bidding process as provided in Section 7.2.2. These documents shall be evaluated in accordance with the criteria set forth in Section 7.2.3. The Bidders who are determined to be eligible shall be notified through email to participate in the electronic bidding on the e-Bidding Portal (the “**e-Bidding**”).
- **Stage III – Bidding:** Each eligible Bidder shall be able to familiarize itself with the e-Bidding Portal through various test runs. Subsequently, all eligible Bidders shall be able to participate in the e-Bidding.

At the end of the e-Bidding, each identified Bidder (each, a “**Buyer**”) shall be required to execute a GSPA with RIL for the GSPA Quantity determined at the end of the e-Bidding, at the Gas Price determined based on its ‘Bid against price basis’ pursuant to Section 8.1.1 of this RFP and for the Tenure specified under Section 8.1(ii) of this RFP subject to such Buyer having made the necessary transportation arrangements by entering into a Gas Transportation Agreement (each, a “**GTA**”) with the respective natural gas transmission/transportation pipeline companies prior to the commencement of gas supplies under the GSPA in order to offtake gas from the Delivery Point.

## 2. Definitions and Abbreviations

Capitalised terms and abbreviations used in this RFP shall have the meanings set forth below. Any capitalized terms used and undefined herein shall have the same meanings as provided in the GSPA.

“**Authorized Representative**” means a representative in whose favor a POA or board resolution has been issued by its Bidder;

“**Bidder**” and “**Bidders**” shall have the meaning as specified in Section 1 of this RFP;

“**Bid against price basis**” shall have the meaning as specified in Section 8.1.1 of this RFP;

“**Block**” mean CBM block SP (West) - CBM-2001/1;

“**Btu**” means British Thermal Unit;

“**CJHPL**” means the Chainsa Jhajjar Hissar Pipeline;

“**DBPL**” means the Dabhol Bengaluru Pipeline;

“**DBNPL**” means the Dadri Bawana Nangal Pipeline;

“**DCQ**” means the Daily Contract Quantity;

“**Delivery Point**” means the outlet flange of sales gas meter located at GGS 11, situated at Tehsil Burhar, District Shahdol, Madhya Pradesh, at which point RIL’s Facilities are interconnected to the Gas transportation facilities of RGPL;

“**DSC**” means a legally valid Class-III Digital Signature Certificate issued by any of the licensed certifying authorities operating under the Root Certifying Authority of India and the Controller Certifying Authority of India in accordance with the Information Technology Act 2000;

“**DUPL-DPPL**” means the Dahej-Uran-Panvel-Dabhol Pipeline;

“**e-Bidding Date**” means the e-Bidding date as mentioned in Section 6 of this RFP;

“**e-Bidding**” shall have the meaning as specified in Section 1 of this RFP;

“**e-Bidding Platform**” shall have the meaning as specified in Section 1 of this RFP;

“**FAQ**” means Frequently Asked Questions;

“**GSPA**” means the Gas Sale and Purchase Agreement provided at Section 10 of this RFP;

“**GSPA Quantity**” means the GSPA Quantity as described in Section 8.3 of this RFP and as referred to in the illustration at Section 8.6 of this RFP;

“**GSPL**” means Gujarat State Petronet Limited;

“**GTA**” means Gas Transportation Agreement;

“**Integrated HVJ**” means the Integrated HVJ Pipeline;

“**JHBDPL**” shall mean the Jagadishpur-Haldia-Bokaro-Dhamra Natural Gas Pipeline;

“**mjunction**” means mjunction services limited;

“**MMBtu**” means Million British Thermal Units;

“**MMSCMD**” means Million Metric Standard Cubic Meters per Day;

“**NIO**” means the Notice Inviting Offer;

“**PAN**” means the Permanent Account Number;

“**POA**” means a Power of Attorney;

“**Provisional GSPA Quantity**” means the provisional GSPA Quantity as described in Section 8.3 of this RFP and as referred to in the illustration at Section 8.6 of this RFP;

“**RFP**” means this Request for Proposal No. RFP/CBM/2022/001 dated along with all its Annexures;

“**RGPL**” shall mean Reliance Gas Pipelines Limited;

“**SHPLL**” shall mean the Shadol Phulpur Gas pipeline owned and operated by RGPL;

“**Tenure**” means the period specified under Section 8.1(ii) of this RFP;

“**Ticker**” means the minimum increment or decrement of any bid parameter during the e-Bidding as specified in Section 8.0 of this RFP;

“**Working Days**” means working hours (**10:30 Hrs IST to 19:30 Hrs IST**) from Monday to Friday (of any given week) excluding all public holidays; and

“**Volume**” shall have the meaning as specified in Section 8.1.3 of this RFP.

### 3. Eligibility Criteria

Each Bidder shall be required to meet the following criteria in order to participate in the bidding process:

- (i) be an entity registered under the Companies Act 1956 / Companies Act 2013 / Multi State Cooperative Societies Act, 2002;
- (ii) be ready to consume or offtake natural gas on or before the Start Date through connectivity with the national gas grid or through any of the following natural gas pipelines, either directly or indirectly with SHPPL:
  - 1. Integrated HVJ;
  - 2. JHBDPL;
  - 3. GSPL network;
  - 4. DUPL-DPPL;
  - 5. DBPL;
  - 6. DBNPL;
  - 7. CJHPL;
  - 8. PIL Pipeline;
  - 9. any other pipeline providing connectivity (directly or indirectly) with SHPPL; or
  - 10. any gas pipeline currently under construction which is expected to be commissioned by the date indicated by the Bidder in Annexure I to this RFP document;
- (iii) be engaged in the business that involves either the consumption or the sale and purchase of natural gas; and
- (iv) be required to upload the self-attested scanned copies of the documents at the e-Tendering Portal (attested by the Bidder's Authorized Representative), for verification and validation by mjunction for participation and assessment of eligibility of the Bidders in the e-Bidding as provided in Section 7.2.2 of this RFP.

In addition, a Bidder who is in the business of selling or marketing of natural gas either through a CGD network or otherwise shall be required to provide such other documents as specified in Section 7.2.2 of this RFP.

## 4. Information Technology Requirement

- A. In addition to the eligibility criteria specified in Section 3 of this RFP, each Bidder shall be required to have access to the requisite information technology infrastructure as specified in this Section 4 to participate in the bidding process.

The minimum information technology requirement for participating in the bidding process shall include:

- (i) Computer systems with Internet Connection of minimum 2 MBPS or higher speed;
- (ii) Operating System should be Windows 7 and above;
- (iii) Supported Web Browsers: Internet Explorer 9 and above (Microsoft); and Google Chrome 48 (other web browsers like Mozilla, Firefox, Safari, etc. are not supported).
- (iv) Active Content: JavaScript, cookies, ActiveX controls, pop-ups must be enabled on Internet Explorer (Microsoft) browser;
- (v) Recommended Screen Resolution: 1366 X 768 pixels;
- (vi) System Access with Administrator Rights;
- (vii) Memory: 2GB and above;
- (viii) Processor: Intel Pentium IV and above.

Interested parties who do not have access to the specified infrastructure requirements shall not be allowed to participate in the e-Bidding.

- B. Please refer to further details on the system settings required prior to registration as provided in Annexure IV to this RFP, "Bidder start up guide" and the responses to the FAQs as provided on the e-Tendering Portal.
- C. In addition to the minimum information technology requirement specified above, to access the e-Bidding Platform, the Authorized Representative nominated by each Bidder is also required to obtain a legally valid Class-III Digital Signature Certificate (each, a "DSC") issued by any of the licensed certifying authorities operating under the Root Certifying Authority of India and the Controller Certifying Authority of India in accordance with the Information Technology Act 2000.



## 5. General Guidelines

- (i) Each Bidder is required to submit its bid based on the terms and conditions of this RFP and the GSPA, without any deviations or conditionality.
- (ii) Each Bidder shall participate in the e-Bidding at its own expense and none of the expenses incurred in its participation can be claimed from RIL or mjunction, regardless of the outcome of the e-Bidding.
- (iii) All queries pertaining to the bid process can be sent by email to **rilcbmbidding@mjunction.in** on or before 18:00 hours (Indian Standard Time) on the date specified in Section 6 of this RFP regarding '**Submission of pre-bid queries/enquiries**' or such other date as may be notified under this RFP. Post registration, Bidders shall also be able to upload their queries on the e-Tendering Portal.
- (iv) Responses to the queries/enquiries will be published at e-Tendering Portal prior to the e-Bidding Date as specified in Section 6 of this RFP or such other date as may be notified under this RFP.
- (v) Each Bidder shall be required to upload the scanned documents that are specified in Section 7.2.2 at e-Tendering Portal and also submit the physical copy of the original Bank Guarantee as specified in Section 7.2.2 of this RFP as per the date specified in Section 6 of this RFP.
- (vi) A bid, once submitted, shall be binding on the Bidder who has submitted such bid. Each Bidder undertakes to offtake the GSPA Quantity as determined at the end of the e-Bidding, at the Gas Price determined based on its 'Bid against price basis' pursuant to Section 8.1.1 of this RFP and for the Tenure specified under Section 8.1(ii) of this RFP.
- (vii) Each Bidder shall be required to provide an undertaking provided pursuant to Section 7.2.2.A (v) in form of the Annexure I to this RFP that it shall be prepared to offtake gas from the Delivery Point effective **April 01, 2022**.
- (viii) In addition to the Gas Price, each Bidder acknowledges and agrees that it shall be liable to pay: (a) all taxes, duties and levies on the sale of gas as per the terms of GSPA; and (b) all transportation tariffs and charges and any taxes, duties and levies thereon as applicable, to the relevant transporters.
- (ix) The Provisional GSPA Quantity determined during the e-Bidding shall be rounded up to two decimal places. Each Bidder acknowledges that this rounding off may result in the sum total of Provisional GSPA Quantity determined during the e-Bidding exceeding the total quantity of gas available for bidding.
- (x) Each Bidder acknowledges and agrees that the invitation by RIL for submission of bids does not constitute a commitment by RIL to supply or sell gas. RIL's obligation to supply or sell gas to a Buyer shall become effective only upon the execution of the GSPA by RIL and the respective Buyer.
- (xi) Each Bidder undertakes that before execution of the GSPA, the identified Bidder ("**Buyer**") shall provide declaration for use of the Gas under the GSPA giving the name and location of the gas consuming facilities (in case of end consumer/CGD company), memorandum of association and articles of association (in case of aggregator/ reseller/ CGD company), pipeline(s) to be used for transportation of gas from the Delivery Point to the Buyer's Facilities.
- (xii) Each Bidder is required to register on e-Tendering Portal in accordance with the instructions provided in Section 7.2.1 of this RFP.
- (xiii) A company which owns multiple gas consuming facilities (except gas aggregators or resellers) can participate in the e-Bidding by adhering to any one of the following conditions:

- (a) **Separate registrations for each facility:** Such a Bidder can participate in the e-Bidding by separately registering for each of its facility. In such cases, the Bidder shall be required to create separate user code (using unique e-mail IDs) for each facility. Such a Bidder shall also be required to make separate submissions of the requisite documents for technical evaluation as specified in Section 7.2.2 of this RFP for each facility as mentioned in Section 7.2.1 of this RFP. Such a Bidder shall also provide a separate Security Deposit (as specified in Section 7.2.2.1 (ii) of this RFP) for each facility. At the end of e-Bidding, a separate GSPA shall be executed by such a Bidder for the offtake of gas for each facility.

**Illustration:** A Bidder has two facilities (facility 1 and facility 2) and is planning to bid for 0.25 MMSCMD of gas for each of facility 1 and facility 2 during the e-Bidding. In this case, the Bidder shall be required to submit two separate Security Deposits for the required amount as set forth in Section 7.2.2.1 (ii) of this RFP. If, at the end of the e-Bidding, the GSPA Quantity for facility 1 is determined to be 0.2 MMSCMD and the GSPA Quantity for facility 2 is determined to be 0.1 MMSCMD, the Bidder shall be required to execute two separate GSPAs with the aforementioned DCQ(s).

- (b) **Single registration for all facilities:** Such a Bidder can also participate in the e-Bidding through a single registration. In such cases, the Bidder shall be required to create a single user code and submit the requisite documents as specified in Section 7.2.2 of this RFP for all the facilities. In this case, the Bidder shall be required to submit a single consolidated Security Deposit (as specified in Section 7.2.2.1 (ii) of this RFP) for all its facilities. At the end of the e-Bidding, the Bidder will be required to indicate the allocation of the GSPA Quantity for its various facilities and execute separate GSPAs for each facility. The minimum GSPA Quantity for each facility should be 0.01 MMSCMD.

**Illustration:** A Bidder has two facilities (facility 1 and facility 2) and is planning to bid for 0.5 MMSCMD of gas (0.25 MMSCMD each for facility 1 and facility 2) during the e-Bidding. In this case, the Bidder shall be required to provide a single consolidated Security Deposit for the specified amount as set forth in Section 7.2.2.1(ii) of this RFP. If, at the end of the e-Bidding, the GSPA Quantity for the Bidder is determined to be 0.3 MMSCMD, the Bidder will be required to allocate such gas quantity between its facility 1 and facility 2 (e.g. 0.2 MMSCMD for facility 1 and 0.1 MMSCMD for facility 2) and thereafter, execute a separate GSPA for each facility with the aforementioned DCQ(s).

- (c) **City Gas Distribution (“CGD”) entity:** CGD entity with multiple gas consuming facilities (GAs) can register and participate as follows:
- i) Separate registration for each GA as per Section 5 (xiii)(a); or
  - ii) Single registration for all GAs as per Section 5 (xiii)(b); or
  - iii) Register at the company level as an aggregator/ reseller subject to fulfilling the conditions for aggregators/ resellers under this RFP.

At the end of the e-Bidding, the Bidder will be required to indicate the allocation of the GSPA Quantity for its various GAs and execute separate GSPAs for each such GAs in which its Buyer’s Facilities are located. The minimum GSPA Quantity for each facility should be 0.01 MMSCMD. If required by CGD entity, it can sign single GSPA for all GAs in a particular State.

- (d) **Aggregator / Reseller of Gas:** Aggregator/reseller with multiple captive consumption facilities can register and participate as follows:
- i) Separate registration for each Buyer’s Facilities as per Section 5 (xiii)(a); or
  - ii) Single registration for all Buyer’s Facilities as per Section 5 (xiii)(b); or
  - iii) Register at the company level as an aggregator/ reseller.

At the end of the e-Bidding, the Bidder will be required to indicate the allocation of the GSPA Quantity determined among its captive consumption facilities and for resale of gas and execute separate GSPA for each such Buyer’s Facilities in a particular State. The minimum GSPA Quantity for each Buyer’s Facilities should be 0.01 MMSCMD.

- (xiv) If a Buyer has entered into multiple GSPAs with RIL for more than one facility, such Buyer shall be allowed to interchange a portion or all of its DCQ amongst its different facilities. Such interchange shall, at all times, be subject to the following conditions:
- (a) the Buyer has made a written request for interchange in DCQ from one facility to another facility; and
  - (b) such request is made a maximum of once in each fortnight;
  - (c) the Gas Price as determined pursuant to the e-Bidding is same for all of the Buyer's facilities;
  - (d) relevant amendments to the GSPAs;
  - (e) at the time of submitting its request to RIL, the Buyer shall specify the reason(s) for such interchange in volume offtake; and
  - (f) the allocation of the revised DCQ(s) for all of the Buyer's facilities (the sum of which shall be equal to the aggregate DCQ for the Buyer) shall be notified to RIL by no later than four (4) Business Days prior to the beginning of the fortnight on which such request for interchange in DCQ is made effective.
- (xv) Any erroneous or incomplete bids entered by any Bidder during the e-Bidding shall be rejected by the e-Bidding Platform.
- (xvi) Any attempt by a Bidder to influence the bidding process or the evaluation and determination of bids shall immediately result in a disqualification of its bid.
- (xvii) The outcome of the bidding process and the results determined pursuant to the e-Bidding shall be final and binding on all Bidders and shall not be a subject of dispute under any circumstances.
- (xviii) Each Bidder represents and acknowledges to RIL and mjunction that it possesses the necessary experience, expertise and ability to undertake and fulfill its obligations, under all phases involved, in the performance of the provisions of this RFP and the GSPA.
- (xix) RIL reserves the right to withhold or withdraw the bidding process at any stage or cancel or modify the process or change / modify / amend any or all provisions of this RFP, at any time, without assigning any reason whatsoever by notice to all Bidders. mjunction, at its sole discretion, reserves the right, without any obligation or liability, to accept or reject any or all of the bids at any stage of the bidding process.
- (xx) All future amendments, if any, to this RFP and the GSPA during the bidding process shall be published at e-Tendering Portal for notification to all Bidders.
- (xxi) Each Bidder shall electronically submit and upload its completed and signed RFP (including any addendum or corrigendum if issued till e-Bidding Date) and the GSPA as duly signed by its Authorized Representative on all pages, along with all other relevant details provided in this RFP on the e-Tendering Portal.
- (xxii) Each Bidder shall be required to map its DSC with its user code prior to the submission of the documents required during Stage II of the bidding process.
- (xxiii) By submitting a bid, each Bidder certifies that:
- (a) it has arrived at its bid without agreement with any other Bidder of this RFP for the purposes of restricting competition or otherwise;
  - (b) the bid parameters submitted have not been disclosed and shall not be disclosed to any other Bidder;
  - (c) no attempt has been made by it to induce any other Bidder to submit or not to submit a bid for the purposes of restricting competition; and
  - (d) no attempt has been made by it to collude with another Bidder in determining its bids or influencing the decisions of other Bidders.
- (xxiv) Each Bidder must ensure that its bid is complete in all respects and conforms to all the terms and conditions specified in this RFP, failing which its bid may be rejected without mjunction seeking any clarifications on any exception/deviation taken by it in its bid.
- (xxv) Responses to Frequently Asked Questions (FAQs) have been provided for each Bidder's reference on the e-Tendering Portal.

- (xxvi) In the unlikely event of data loss or corruption, and if the back-up facility is also affected, mjunction shall decide whether the e-Bidding shall be continued or suspended until further notice. In this case, the decision of mjunction shall be final and binding upon all Bidders.
- (xxvii) Bidders are advised to ensure that the computer system (configured with minimum information technology requirements as per Section 4 of this RFP), internet availability and connectivity, power source, DSC, internal support personnel, etc. are available at their end along with necessary back-up options to deal with any contingencies which may arise during the e-Bidding. Any disruptions at Bidder's end shall be the sole responsibility of the Bidder. RIL or mjunction shall not be responsible, in any manner whatsoever, for the same.
- (xxviii) In case of any conflict between the provisions of this RFP and the GSPA, the provisions of the GSPA shall prevail.
- (xxix) While sending any queries/enquires/correspondences with respect to this RFP, Bidder should mention the reference number of this Request for Proposal No. RFP/CBM/2022/001.

## 6. Bidding Schedule

The schedule for the bidding process shall be as follows:

Event	Timeline
Publication of Notice Inviting Offer	05 February 2022
Release of this RFP and the GSPA	05 February 2022
Submission of pre-bid queries/enquiries	12 February 2022
Pre-bid conference	15 February 2022
Online Training Programme on the e-Tendering Portal (after the Pre-bid conference)	15 February 2022 and 16 February 2022
Start of registration by Bidders on e-Tendering Portal	16 February 2022
End date for uploading of soft copies of technical documents pursuant to Section 7.2.2 of this RFP on e-Tendering Portal	23 February 2022
End date for submitting physical copy of the Security Deposit	23 February 2022
Determination of Bidders who are eligible to participate in the e-Bidding	26 February 2022
End date of mapping of DSC by the Bidder in e-Bidding Portal	28 February 2022
Test run for eligible Bidders on the e-Bidding Portal	28 February 2022
e-Bidding Date and time	01 March 2022 (10:30 hours (Indian Standard Time))
Execution of the GSPA	Within 10 Working Days from the date of closure of the e-Bidding

## 7. Description of the Bidding Process

### 7.1 Stage I: Bidding Information

#### 7.1.1 Step 1: Notice Inviting Offer

RIL has published a Notice Inviting Offer in the following leading Indian newspapers:

Newspaper Name	Edition and Language	Date of Publication
Hindustan Times	National / English	05 February 2022
Dainik Bhaskar	Madhya Pradesh / Hindi	05 February 2022

The Notice Inviting Offer is also being hosted on the (i) RIL's website at <https://www.ril.com/eB2B/Bidder-CBM.aspx>, and (ii) social media platforms at <https://www.facebook.com/RelianceIndustriesLimited> and at <https://www.linkedin.com/company/reliance>.

#### 7.1.2 Step 2: Download RFP and GSPA

Interested Bidders are requested to download the RFP and the GSPA from e-Tendering Portal.

#### 7.1.3 Step 3: Submission of Pre-bid queries

All the queries pertaining to the bid process can be sent to mjunction by email at [rilcbmbidding@mjunction.in](mailto:rilcbmbidding@mjunction.in) on or before (18:00 hours (Indian Standard Time)) as per the date specified in Section 6 of this RFP or such other date as may be notified by mjunction. Responses to the queries/enquiries will be published at e-Tendering Portal prior to the e-Bidding Date as specified at Section 6 of this RFP or such other date as may be notified by mjunction. While sending the pre-bid queries, Bidder shall be required to mention the reference number of this Request for Proposal No. RFP/CBM/2022/001 in the email.

#### 7.1.4 Step 4: Pre-bid conference

A virtual pre-bid conference shall be held to provide an opportunity to all Bidders for interaction with regards to the various provisions relating to the e-Bidding and the terms and conditions of this RFP and the GSPA. mjunction and RIL shall endeavor to respond to the queries received during or before the pre-bid conference. Bidders who wish to attend the pre-bid conference are requested to notify mjunction on [rilcbmbidding@mjunction.in](mailto:rilcbmbidding@mjunction.in) with the name, contact details and email ID of the personnel in advance who shall be attending the pre-bid conference. The date for the pre-bid conference shall be as per date specified in Section 6 or as notified to all Bidders who have indicated their interest to attend the pre-bid conference through e-mail. The conference web link for attending the pre-bid conference shall be communicated by mjunction through e-mail.

#### 7.1.5 Step 5: Bidder Training on bidding process

Following the pre-bid conference, a training programme will be held so as to enable the personnel of the Bidders to familiarize themselves with the e-Bidding. mjunction shall communicate the conference web link for attending such training programme by email and this will also be uploaded at e-Tendering Portal.

## 7.2 Stage II: Technical Evaluation

### 7.2.1 Step 1: Creation of user code and Password

- i. Each interested Bidder (including entities, which have earlier registered on mjunction's e-Tendering Portal) is required to register itself on the e-Tendering Portal.
- ii. At the time of registration, Bidder is required to submit its company's PAN number and express its interest by clicking on "INTERESTED" button against entry created for Reliance Industries Limited. Each Bidder shall be required to provide the following details:
  - a. preferred user code;
  - b. name & details of the Authorized Representative.
  - c. name of the company and its registered office address;
  - d. additional contact details of the Bidder's gas consuming facility (Bidders participating as aggregators/resellers can mention "aggregator/reseller");
  - e. bank details;
  - f. GSTIN number;
  - g. the business category of the Bidder (Power, Fertilizer, CGD, Petrochemical, Refinery, Steel, Industry, aggregator/reseller etc.).
- iii. Once the Bidder has successfully filled and submitted the registration form, an application number will be generated. The Bidder is then required to submit its preferred user code (as submitted at the time of filling the registration form) along with company's PAN card and GST certificate via email to **rilcbmbidding@mjunction.in**. Post receiving these details, mjunction shall verify, approve and activate the Bidder's profile within four (4) working hours. Post activation, Bidder shall receive details of its user code and password on its registered e-mail address through the system generated auto email.
- iv. Each Bidder shall then be required to map the DSC against its user code, which shall be used by the Bidder to access the e-Tendering Portal. Bidders are required to ensure that the DSC is in the name of Authorized Representative of the company for whom the POA or board resolution has been submitted as per Section 7.2.2 and registration of the Bidder in e-Tendering Portal must be done with the same email ID for which the DSC has been issued. The email ID, DSC and POA are linked in a unique combination and cannot be used for more than one registration on the e-Tendering Portal. mjunction shall approve the DSC mapped with the user code on the e-Tendering Portal after verification of the details of DSC and details submitted by Bidder at time of registration.
- v. Post Bidder's training on bidding process - under Section 7.1.5, mjunction shall configure system event for technical evaluation and notify Bidders to upload and submit requisite documents on e-Tendering Portal as per the documents listed in Section 7.2.2 of this RFP.
- vi. Pursuant to mjunction notification as per subsection 7.2.1 v. above, Bidder shall login and access the e-Tendering Portal to upload the requisite documents which are listed in Section 7.2.2 of this RFP.
- vii. The user code provided at the time of registration shall be used to log in to the e-Tendering Portal and for all future communications/notifications from mjunction. Each Bidder shall be required to use the same email ID as used during the registration for the entire e-Bidding.

### 7.2.2 Step 2: Documents for Technical Evaluation

- A. Each Bidder shall be required to upload duly signed/attested scanned copies of the following documents on the e-Tendering Portal:
  - i. Security Deposit, in the format specified in Annexure II to this RFP;
  - ii. duly signed GSPA;
  - iii. duly signed RFP and amendments (if any);

- iv. valid and notarized POA or board resolution delegating required authority to the Authorized Representative. The board resolution should be signed by the company secretary certifying its validity till the execution of the GSPA. POA on company letterhead issued by company secretary along with copy of delegation of authority / delegation of power approved by company's Board is acceptable. In case of public sector undertakings (PSU) where the declaration of authority of the relevant PSU permits certain office bearers to execute contracts, POA on company letter head issued by company secretary along with copy of delegation of authority / delegation of power approved by company's Board is acceptable. Bidder shall ensure that POA is valid till the execution of the GSPA;
  - v. undertaking for confirming the offtake of gas on or before April 01, 2022, in the form of the Annexure I to this RFP; and
  - vi. undertaking for declaration of aggregate gas requirement greater than 50,000 SCMD in each facility in the form of Annexure VI to this RFP (only for Bidders who are end consumers and bidding for less than 50,000 SCMD). Bidders participating in the e-Bidding as per Section 5(xiii)(b) and bidding for aggregate volume of more than 50,000 SCMD but intending to allocate less than 50,000 SCMD from the GSPA Quantity at a single facility, shall also be required to provide the said declaration as provided in Annexure VI to this RFP);
- B. Bidders can upload multiple documents on the e-Tendering Portal with individual file size limit of 10 MB. The acceptable file formats for uploading documents are zip, pdf, jpeg, jpg, tif, doc, xls, rtf, dwg, xps, cdr, docx, xlsx, and xlsm.
- C. Each of the GSPA, RFP and the undertakings must be duly signed by the Bidder's Authorized Representative. Bidders are required to sign each page of RFP & GSPA towards acceptance of the terms and conditions of RFP & GSPA. In case Bidder's Authorized Representative is not able to physically sign the documents required as per Section 7.2.2, then, it can also digitally sign the requisite documents.
- D. Please refer to "Bidder start up guide" for further details on uploading the requisite documents on the e-Tendering Portal. In case there is any inconsistency between the terms mentioned in the "Bidder start up guide" and this RFP, the terms provided herein this RFP shall prevail.
- E. For any support or issue in registration, setting up DSC or otherwise pursuant to this RFP, Bidder can send an email to [rilcbbidding@mjunction.in](mailto:rilcbbidding@mjunction.in) or call helpdesk (details as mentioned in Section 8.7 of this RFP).
- F. The original copy of Security Deposit, given in Annexure II to this RFP should be submitted to the below mentioned address within the timelines as specified in Section 6 of this RFP:

Kind Attn: Rehan Firdausi  
mjunction services limited,  
Godrej Waterside, 3rd Floor, Tower 1, Plot V,  
Block DP, Sector V, Salt Lake,  
Kolkata – 700091.

### 7.2.2.1 Security Deposit

- (i) Each Bidder who is interested in participating in the e-Bidding is required to provide a security deposit in the form of a Bank Guarantee ("BG") as specified in Annexure II to this RFP. The BG provided prior to the bidding (the "Security Deposit") shall be valid up to May 31, 2022 (plus a claim period of 30 days) and to be provided in favor of RIL. Bidders are required to submit separate Security Deposit for each registration.
- (ii) The Security Deposit shall be for an amount of **INR 1.50 crore**.
- (iii) The BG towards the above Security Deposit shall be provided by the Bidders from a bank included in the list provided at Annexure V of RFP. The Bidders are required to submit the Security Deposit in the form of BG only and as per the format provided in Annexure II of this RFP.



- (iv) The Security Deposit for the Bidders with unsuccessful bids or Bidders who did not participate in the e-Bidding shall be returned within fifteen (15) Working Days after the e-Bidding is over.
- (v) Each Buyer shall be required to submit the payment security, in accordance with the terms of the GSPA. Upon receipt of such payment security, the Security Deposit shall be returned to the relevant Buyers.
- (vi) The Security Deposit submitted by the Buyer will be liable for forfeiture in case such Buyer fails to execute the GSPA in accordance with the terms of this RFP and/or fails to issue the payment security as required under the terms of the GSPA.

### **7.2.3 Step 3: Evaluation of documents by mjunction**

- i. mjunction shall electronically access the documents specified in Section 7.2.2 of this RFP.
- ii. Prior to the evaluation of the documents provided by each Bidder, mjunction shall assess whether each Bidder has submitted the documents as specified in Section 7.2.2 of this RFP. A bid shall be considered as technically valid if all of the documents specified in Section 7.2.2 of this RFP have been submitted to the satisfaction of mjunction.
- iii. mjunction reserves the right to reject any bid based on the evaluation of the documents specified in Section 7.2.2 of this RFP. Subsequently, mjunction shall have the right not to entertain any request for alteration, modification or substitution of any one or all of the documents specified in Section 7.2.2 of this RFP with respect to the technical evaluation, provided that mjunction may, at its sole discretion, allow a Bidder to rectify any infirmities or omissions if doing so does not constitute a material modification of the documents provided initially.
- iv. mjunction reserves the right not to proceed with the technical evaluation at any time without notice or liability to any Bidder and to reject any or all technical bids received without assigning any reasons. In such an event, the Security Deposit shall be returned within fifteen (15) Working Days after mjunction's decision of not to proceed with such technical evaluation.
- v. To facilitate its evaluation, mjunction may, at its sole discretion, seek clarifications/additional documents from any Bidder regarding the documents provided by the Bidder including the declaration made by the Bidder in Annexure I of this RFP. Such clarification(s) shall be provided within the time specified by mjunction. Any request for clarification(s) and all clarification(s) in response thereto shall be in writing.
- vi. In case a Bidder does not provide the clarifications sought by mjunction within the timeframes specified by mjunction, its bid shall be deemed invalid and shall not be evaluated.

### **7.2.4 Step 4: Notification to eligible Bidders by mjunction**

After the evaluation of the documents specified in Section 7.2.2 of this RFP, mjunction shall, by email, inform all eligible Bidders of their advancement to Stage III of the bidding process on the date specified in Section 6 of this RFP.

### **7.2.5 Step 5: Mapping of Bidders to bidding process by mjunction**

All eligible Bidders shall be mapped to the e-Bidding Portal by mjunction. All eligible bidders shall be provided with new user code and password on their registered e-mail address through system generated auto email, to access the e-Bidding Portal. To participate in the e-Bidding, Bidder shall be required to map its DSC on the e-Bidding Portal latest by the date specified in Section 6 of this RFP. Bidders shall be able to access the e-Bidding Portal on or after 10:30 hours (Indian Standard Time) on the e-Bidding Date specified in Section 6 of this RFP. Please refer to "Bidder start up guide" available at e-Tendering Portal for further details on accessing the e-Bidding Portal.

## **7.3 Stage III: Bidding**

### **7.3.1 Step 1: Accessing e-Bidding Portal**

mjunction shall notify Bidders by email that the e-Bidding Portal is ready following the mapping of all eligible Bidders to the e-Bidding Portal. Bidders can login to e-Bidding Portal using its new user code, password and the registered DSC.

### **7.3.2 Step 2: Test run on e-Bidding**

Prior to the e-Bidding Date, mjunction shall organize a programme for test run of e-Bidding to help Bidders familiarize themselves with the requisite features of the e-Bidding Portal. Such programme shall be held on such date as specified in Section 6 of this RFP.

mjunction shall notify the requisite details for the programme to relevant Bidders via email.

### **7.3.3 Step 3: Participating in e-Bidding**

Each eligible Bidder shall be able to participate in the e-Bidding on e-Bidding Portal on the e-Bidding Date and time specified in Section 6 of this RFP. The e-Bidding shall be carried out according to the e-Bidding mechanism as specified in Section 8 of this RFP.

## 8. e-Bidding Mechanism:

### 8.1 Bid parameters

To participate in the e-Bidding, each Bidder shall be required to quote valid bids against the parameters specified below. At all times during the e-Bidding, such bid quoted must be in compliance with the criteria set forth in Sections 8.1.1 and 8.1.3 of this RFP.

- (i) **'Bid against price basis'**: Denoted as a variable 'V' as specified in Section 8.1.1 of this RFP, that a Bidder would be required to quote in US\$/MMBtu terms."
- (ii) **Tenure**: The Tenure for all bids is fixed as one (1) year starting from April 01, 2022 till March 31, 2023 (both dates inclusive) and accordingly, the default value of one (1) shall be preconfigured.
- (iii) **Volume**: Quantum of gas volume that a Bidder would be ready to offtake as described in Section 8.1.3 of this RFP.

#### 8.1.1 'Bid against price basis'

A Bidder shall be required to quote the variable denoted as 'V' in US\$/MMBtu terms as a positive number (**'Bid against price basis'**) pursuant to the Gas Price formula specified below

**Gas Price (in US\$/MMBtu (GCV)) = higher of**

1. **14% x Dated Brent + V; or**
2. **PPAC Price**

Where,

**Gas Price** would be computed up to **three decimal places**.

**Dated Brent** means the price expressed in \$/barrel and rounded to two (2) decimal places based on the average of the mean of the high and low quotations appearing in "Platt's Crude Oil Market wire" under the heading "Key benchmarks (\$/barrel)" for "Brent (Dated)" (including any published correction) for each publication day for Platt's Crude Oil Market wire during the 3 (three) calendar months immediately preceding relevant Contract Month in which Gas supplies are made.

**V** in US\$/MMBtu shall be quoted by a Bidder which should be a positive number and up to **two decimal place**.

**PPAC Price** = the applicable domestic gas price on GCV basis as notified by Petroleum Planning and Analysis Cell (PPAC) from time to time, pursuant to New Domestic Natural Gas Pricing Guidelines, 2014.

- (i) **Starting 'Bid against price basis'**: The starting 'Bid against price basis' for the e-Bidding is **V = US\$ 1.00 /MMBtu**. Each Bidder is required to enter bids that are higher than or equal to the starting 'Bid against price basis'. Any bid lower than such starting 'Bid against price basis' shall not be accepted by the system.
- (ii) **Ticker size for 'Bid against price basis'**: During the e-Bidding, for 'Bid against price basis' only upward increments shall be allowed and it cannot be decreased. The minimum increment Ticker size for the 'Bid against price basis' shall be **US\$ 0.09/MMBtu**, and a Bidder is only able to increase its previous 'Bid against price basis' in multiples of the Ticker size defined.
- (iii) Any unreasonably high 'Bid against price basis' shall not be accepted by the e-Bidding Portal.

## 8.1.2 Not Used

### 8.1.3 Volume

A Bidder shall be required to quote Volume bids that it would be ready to offtake from the Start Date. Such bids should be quoted in million standard cubic meters per day (MMSCMD). All bids quoted against Volume shall be in **two decimal points**. At all times, a Volume bid must comply with the following requirements:

- (i) **Total Available Volume:** A total volume of 0.65 MMSCMD would be available for bidding;
- (ii) **Minimum Volume bid:** The minimum volume for the bidding process shall be 0.01 MMSCMD;
- (iii) **Maximum Volume bid:** The maximum volume for the bidding process shall be 0.65 MMSCMD;
- (iv) The Bidder shall be able to bid any volume between the Minimum Volume bid and the Maximum Volume bid subject to provisions of this Section 8.1.3;
- (v) **Ticker size for volume bid increment/decrement:** The Ticker size for volume bid increment/decrement for the bidding process shall be 0.01 MMSCMD;
- (vi) **Increment/Decrement:** The Volume bid can be increased or decreased any time during the e-bidding provided the 'Bid against price basis' is increased. As Volume is a competitive bid parameter and therefore, any change in this parameter after allocation of Provisional GSPA Quantity, has to be accompanied with increase in "Bid against price basis";
- (vii) **Provisional GSPA Quantity:** The Volume bid can never be less than the Provisional GSPA Quantity determined by the e-Bidding Portal. Further, if the Provisional GSPA Quantity is less than the Minimum Volume bid specified at Section 8.1.3(ii) above, the next Volume bid must be equal to or higher than the Minimum Volume bid specified at Section 8.1.3(ii).

## 8.2 e-Bidding Time and Closure

The key features associated with the e-Bidding are as follows:

- (i) **e-Bidding Duration:** The e-Bidding shall be conducted for a period of one hundred twenty (120) minutes on the e-Bidding Date specified in Section 6 of this RFP. This e-Bidding Duration can be extended subject to provision of Section 8.2 (iv) below.
- (ii) **First Bid Period:** Once the e-Bidding starts, a pre-defined period of the first ninety (90) minutes shall be considered as the "**First Bid Period**". Each Bidder is required to submit quotes for 'Bid against price basis' and Volume during the First Bid Period. Only Bidders who have submitted valid bid(s) during this First Bid Period shall continue to participate in the remaining period of the e-Bidding. A Bidder who fails to submit a valid bid during the First Bid Period will not be able to participate further in the e-Bidding.
- (iii) **Subsequent Bids:** Upon the submission of a valid first bid within the First Bid Period, a Bidder can revise its bid any number of times during the e-Bidding Duration specified in Section 8.2(i) of this RFP.
- (iv) **Extension of e-Bidding Duration:**
  - (a) If a valid bid is received within the last ten (10) minutes before the close of the bidding period and such bid alters the Provisional GSPA Quantity determined by the e-Bidding Portal for any of the Bidder, there would be an automatic thirty (30) minutes extension of the e-Bidding Duration.
  - (b) After the first extension of the e-Bidding Duration, if a valid bid is received during the last ten (10) minutes before the close of the extended bidding period, and such bid alters the Provisional GSPA Quantity determined by the e-Bidding Portal for any of the Bidder, the e-Bidding Duration shall be further extended for another period of thirty (30) minutes.

- (c) The auto-extension process described in this Section 8.2(iv) of this RFP will continue to apply until the conditions for closing the bid as specified in Section 8.2(v) of this RFP are met, and such auto-extensions may result in the e-Bidding extending beyond the e-Bidding Date.
- (v) **Bidding Closure:** The e-Bidding ends if:
  - (a) no valid bids are received within the First Bid Period; or
  - (b) if the e-Bidding Duration expires with no bid revision in the period specified in Section 8.2(iv) of this RFP which alters the Provisional GSPA Quantity.
- (vi) **Working Days:** The e-Bidding shall be conducted on Working Days only. If any extension in the e-Bidding Duration is triggered within the last ten (10) minutes immediately preceding 19:00 hours (Indian Standard Time) of any Working Day, such an extension shall be the last extension for that Working Day and the e-Bidding shall be paused at 19:30 hours (Indian Standard Time). If there is any further extension triggered within the last ten (10) minutes immediately preceding 19:30 hours, the e-Bidding shall resume at 10:30 hours (Indian Standard Time) on the next Working Day.
- (vii) The e-Bidding Portal webpage will be refreshed automatically at every thirty (30) seconds interval. However, Bidder can also refresh the webpage by clicking on the "Refresh" button on Bidders screen.

### 8.3 Determination of Provisional GSPA Quantity and GSPA Quantity

- (i) Upon the submission of the valid bids, the e-Bidding Portal shall assess the parameters against the rules specified in Section 8.1 of this RFP.
- (ii) If a bid does not conform to the bidding rules specified in Section 8.1 of this RFP, the e-Bidding Portal shall display the relevant message stating that the bid entered was invalid and its Bidder shall be required to submit new bids to continue in the e-Bidding.
- (iii) During the e-Bidding, as and when any new valid bid is received, the e-Bidding Portal shall follow the below mentioned steps:
  - a. **Step 1:** The 'Bid against price basis' shall be arranged in descending order.
  - b. **Step 2:** As the Tenure is a fixed parameter, the Provisional GSPA Quantity shall be determined as follows:
    - (i) The Provisional GSPA Quantity shall be determined for the highest Bidder (for 'Bid against price basis') for the full volume which it has quoted (subject to the Maximum Volume bid), followed by the next highest Bidder (for 'Bid against price basis') for its quoted volume or remaining available volume, whichever is lower, and so on until the Total Available Volume is fully allocated.
    - (ii) If there is a tie for any valid bids for 'Bid against price basis', and if the aggregate volume of gas quoted by these Bidders is more than the available gas volume, the available gas volume shall be pro-rated amongst these Bidders based on the volumes which such Bidders quoted.
  - c. **Step 3:** Steps 1 and 2 shall continue throughout the e-Bidding and the Provisional GSPA Quantity shall continue to be determined by the e-Bidding Portal dynamically, until the conditions for the closing of the e-Bidding as specified in Section 8.2(v) are met.
  - d. **Step 4:** Upon the closing of the e-Bidding, the Provisional GSPA Quantity determined based on the last bids received shall be considered as the GSPA Quantity for each Bidder.

### 8.4 Notification by mjunction and execution of GSPA

- (i) Post completion of the e-Bidding, mjunction shall notify RIL and identified Bidders on GSPA Quantity determined at the 'Bid against price basis' pursuant to Bidder's last bid during the e-Bidding. For the purpose of signing the GSPA, the GSPA Quantity in MMSCMD shall be converted into MMBtu per day based on GCV of 34,000 MMBtu per MMSCM ("million metric standard cubic meter"). Based on the above, RIL shall execute GSPA with the Buyer.

- (ii) Seller shall request Buyer to submit the documents required prior to the execution of the GSPA. The indicative list of documents is provided at Annexure VII of this RFP.
- (iii) mjunction shall provide RIL with the list of remaining Bidders along with their last bid parameters, in decreasing order of their 'Bid against price basis', during the e-Bidding ("Additional Bidders"). RIL at its sole discretion may invite Bidders from Additional Bidders to execute GSPAs.

## 8.5 Illustration of the Bidder's screen

The snapshot of the screen on which each Bidder shall be required to place their bids have been illustrated below:

Back ←
38442
RIL Request for Proposal No: RFP/CBM/2022/001 dated February 05, 2022
Bid History ⓘ Refresh ↻

Start Date & Time: 2022-02-04 19:00:00
Stop Date & Time: 2022-02-04 21:00:00

Bid Configuration

Starting Bid against Price Basis: V (in \$/MMBtu)

Bid Volume(in MMSCMD)

Min  Max

Bid Tenure(in Year)

Min  Max

Ticker Criteria

Ticker for Bid against Price Basis(in \$/MMBtu)

Bid Volume Ticker (in MMSCMD)

Bid Remaining Time(hh:mm:ss)

Time Remaining "First Bid Period" (hh:mm:ss)

Next Possible Bid against Price Basis: V (in \$/MMBtu) **1.00 or higher as per Ticker**

Highest Bid against Price Basis: V (in \$/MMBtu) **N/A**

Last Valid Bid against Price Basis (in \$/MMBtu) **Not Bidded**

Bid Tenure (in Year) **Not Bidded**

Provisional GSPA Quantity (in MMSCMD)

Auction Name	Total Available Volume (in MMSCMD)	Bid against Price Basis: V (in \$/MMBtu)	Bid Volume (in MMSCMD)	Bid Tenure (in Year)	Action
RIL Request for Proposal No: RFP/CBM/2022/001 dated February 05, 2022	0.65	<input type="text" value="Bid Against Price Basis (in \$/MMBtu)"/>	<input type="text" value="Bid Volume (in MMSCMD)"/>	<input type="text" value="1"/>	<input type="button" value="Bid"/>

## 8.6 Illustration for e-Bidding

Bidder	Bid against price basis "V" quoted	Bid Volume quoted	Bid Tenure (in Years)	Cumulative Volume Quoted (MMSCMD)	Provisional GSPA Quantity (MMSCMD)
	(in \$/MMBtu)	(in MMSCMD)			
Bid 1 (Within First Bid Period)					
Bidder 1	1.00	0.20	1	1.08	0.12
Bidder 2	1.00	0.30	1	1.08	0.18
Bidder 3	1.00	0.23	1	1.08	0.14
Bidder 4	1.00	0.35	1	1.08	0.21
Bidder 5 (Does not submit bid)	NA	NA	NA	NA	NA
Bid 2					
Bidder	Bid against price basis "V" quoted	Bid Volume quoted	Bid Tenure (in Years)	Cumulative Volume Quoted (MMSCMD)	Provisional GSPA Quantity (MMSCMD)
	(in \$/MMBtu)	(in MMSCMD)			
Bidder 1	1.09	0.20	1	1.08	0.20
Bidder 2	1.09	0.30	1	1.08	0.30
Bidder 3	1.00	0.23	1	1.08	0.06
Bidder 4	1.00	0.35	1	1.08	0.09
Bid 3					
Bidder	Bid against price basis "V" quoted	Bid Volume quoted	Bid Tenure (in Years)	Cumulative Volume Quoted (MMSCMD)	Provisional GSPA Quantity (MMSCMD)
	(in \$/MMBtu)	(in MMSCMD)			
Bidder 1	1.09	0.20	1	1.08	0.12
Bidder 2	1.09	0.30	1	1.08	0.18
Bidder 3	1.00	0.23	1	1.08	0.00
Bidder 4	1.18	0.35	1	1.08	0.35
Bid 4 (No revision in bids in last 10 Minutes – bidding closure)					
Bidder	Bid against price basis "V" quoted	Bid Volume quoted	Bid Tenure (in Years)	Cumulative Volume Quoted (MMSCMD)	GSPA Quantity (MMSCMD)
	(in \$/MMBtu)	(in MMSCMD)			
Bidder 1	1.09	-	-	-	0.12
Bidder 2	1.09	-	-	-	0.18
Bidder 3	1.00	-	-	-	0.00
Bidder 4	1.18	-	-	-	0.35

Upon closure of the e-Bidding, RIL shall execute separate GSPAs with Bidder 1, Bidder 2 and Bidder 4. The DCQs for these GSPAs shall be 0.12 MMSCMD, 0.18 MMSCMD and 0.35 MMSCMD, respectively.

## 8.7 Bidding Support

A Bidder who requires any clarifications pertaining to the bidding process in general or any technical support during bidding process may seek the required assistance at the following contact details:

Query Type	Contact Details
<b>For queries related with the e-Tendering Portal</b> Email: rilcbmbidding@mjunction.in	Helpdesk nos : 033-6601-1717 / 033-6603-1747 In case of escalation: Level 1 - Rinku Ghosh 08584008162 Level 2 –Rehan Firdausi 8336925980
<b>For queries related with the e-Bidding Portal</b> Email: rilcbmbidding@mjunction.in	Helpdesk nos: <ol style="list-style-type: none"><li>1. Souvik Ghosh - 9163348134</li><li>2. Arijit Paul – 9163348277</li><li>3. Amit Banerjee – 9163348281</li><li>4. Shamima Shabnam – 9163348123</li></ol>



## 9. Bid Formats

### 9.1 Annexure I: Format of declaration by a Bidder for confirming the offtake of gas from April 01, 2022

On company's letter head

Date [            ]

From:

[Company's exact legal name & address]

**To:**

Head – Gas Marketing  
Building 6 D, First Floor  
Reliance Corporate Park,  
Thane Belapur Road, Ghansoli  
Navi Mumbai – 400 701

**Subject: Declaration for confirming the offtake of gas from April 01, 2022**

We, \_\_\_\_\_ (Bidder to specify exact legal name), have our registered office at  
\_\_\_\_\_.

We hereby declare that we shall be prepared to offtake gas from the Delivery Point from April 01, 2022.

**Authorized Representative**

**Name**

**Signature**

**Designation**

**Company Seal**

## 9.2 Annexure II: Format of Bank Guarantee for Security Deposit

### [On Non-Judicial stamp paper]

Beneficiary:

Reliance Industries Limited ("RIL")  
E&P Division,  
Reliance Corporate Park,  
Thane Belapur Road, Ghansoli  
Navi Mumbai – 400 701

WHEREAS \_\_\_\_\_ (Name of Bidder) (the "Bidder") has submitted its bid in accordance with Request for Proposal No. RFP/CBM/2022/001 dated 05 February 2022 ("RFP") for participating in the e-Bidding;

KNOW ALL MEN by these presents that we, \_\_\_\_\_ Bank, [a body corporate constituted under the Banking Companies (Acquisition and Transfer of Undertakings) Act, 1970/ 1980, having its Head Office at \_\_\_\_\_ and a branch office, amongst other places, at \_\_\_\_\_] (applicable for Public sector banks) / [\_\_\_\_\_ Bank, a company incorporated and registered under Companies Act, 1956 (1 of 1956) and a banking company within the meaning of Section 5 (c) of the Banking Regulation Act, 1949 (10 of 1949) and having its Registered Office at \_\_\_\_\_ and a branch office, amongst other places, at ..... ] (applicable for private sector banks) (the "Bank") are bound unto RIL for the sum of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_ only) for which payment well and truly to be made to RIL, the Bank binds itself, its successors and permitted assigns by these presents;

The Bank agrees that this Bank Guarantee shall be enforced by RIL if,

the Bidder having been notified under Clause 8.4 of RFP by mjunction services limited of being the identified Bidder, i.e. Buyer under the RFP, fails or refuses to (i) execute Gas Sale and Purchase Agreement (the "GSPA") on or before ten (10) Working Days from the date of closure of the e-Bidding and/or (ii) submit documents as per Annexure VII of the Request for Proposal No. RFP/CBM/2022/001 and declarations as per Section 5 (xi) of Request for Proposal No. RFP/CBM/2022/001, as a pre-requisite for the execution of GSPA (iii) furnish payment security to the Seller under the GSPA in accordance with the terms of the GSPA;

We undertake to pay without any delay or demur to RIL up to the above amount upon receipt of its first written demand stating the occurrence of the aforesaid condition or conditions without RIL having to substantiate its demand.

Notwithstanding anything contained herein: (1) our liability under this Bank Guarantee shall not exceed Rs \_\_\_\_\_ (Rupees \_\_\_\_\_ only); (2) this Bank Guarantee is valid up to May 31, 2022; and (3) we are liable to pay the guaranteed amount or any part thereof under this Bank guarantee only and only if RIL serves upon us a written claim or demand on or before \_\_\_\_\_ (mention period of the Guarantee as found under clause (2) above plus a claim period of 30 days).

Dated \_\_\_\_\_ day of \_\_\_\_\_ 2022

SIGNATURE OF THE BANK

### 9.3 Annexure III: Confirmation to be given by the prospective Bidder

Following confirmations are to be given by the Bidder by putting a tick (✓) in the last column

Particulars	Confirmation
We hereby confirm that we have read and understood the Gas Sale and Purchase Agreement.	
We hereby confirm that we have read and understood the terms and condition provided in this RFP.	
We hereby confirm that we have read and understood the e-Bidding described in this RFP.	
We hereby confirm that details furnished in the bid format as per "Annexure I" to this RFP are true.	
We hereby confirm that we have read and understood the system requirements as provided in Section 4 of this RFP and Annexure IV to this RFP.	
We hereby confirm to take part in the bidding as per the instructions and process described in this RFP.	
We hereby confirm that we are in compliance with the requirements of the entire bidding process and no deviations have been taken to the requirements in this RFP (including any addendums, corrigendum etc.) and the GSPA.	
We hereby confirm that all handwritten matter in all the documents submitted are authenticated by us.	
We hereby confirm that the unconditional validity of our bid submitted on the e-Bidding Platform shall be valid for a period of six (6) months from e-Bidding Date.	
We hereby confirm our acceptance to offtake the gas from the Start Date as specified in "Annexure I" to this RFP document from the Delivery Point in accordance with the terms of the GSPA.	

**Authorized Representative**

**Name**

**Signature**

**Designation**

**Company Seal**

## **9.4 Annexure IV: System Requirements**

This Annexure IV to this RFP contains information regarding system requirements over and above the requirements specified in Section 4 of this RFP. In case of any conflict between the provisions of this Annexure IV to this RFP and the provisions of Section 4 of this RFP, each Bidder is hereby requested to consider the provisions of Section 4 of this RFP as appropriate.

### **9.4.1 Java**

Java Platform/Applet is used for Digital Signature generation, verification. Under Windows, the browsers will usually, but not always, have Java enabled by default. Supporting installable files for e bidding process would be available on the home page for the users to download along with its instructions.

Please note that appropriate administrative rights may be required in order to install supporting tool available on the e-Bidding Platform and Digital Signature Certificate (DSC) on the Bidder's computer.

A Bidder should ensure that its computer is free from viruses, especially key-logging programs. It is the responsibility of each Bidder to ensure that computer is functioning reliably and that appropriate computer security measures are in force. Once the DSC that authenticates the Bidder has been installed on the computer, the Bidder should ensure that the computer is kept secure and not accessible by unauthorized personnel.

### **9.4.2 Tool bar/ Add-On/ Pop up blocker**

A Bidder should ensure that there is no software installed on its computers that might interfere with the normal operation of its Internet browser. Each Bidder should ensure that it does not use any pop-up blockers, such as those provided by Internet Explorer and complementary software (e.g. the Google tool bar).

### **9.4.3 Power Management Settings**

To ensure that a Bidder does not face any delay or difficulty in accessing the e-Bidding Platform, it is recommended that a Bidder:

- a) turns off any power management features on its computer such as automatic hibernation or suspension; and
- b) disables any screensavers.

If a Bidder's computer hibernates or suspends automatically, it will need to go through the login procedures again when the computer is awakened. This will cause some delay in returning to the e-Bidding Platform.

### **9.4.4 Access of other Software / Website during e-Bidding**

It is recommended that a Bidder does not open other web pages when it is accessing the e-Bidding Platform. Viewing other web pages (especially complex ones) while accessing the e-Bidding Platform increases the risk of possible problems with its browser. Therefore, it is recommended that each Bidder should dedicate one computer to run the e-Bidding, and not to utilize such designated computer to access other web pages or run other platforms. This will help to minimize the risk of crashes or other potential problems.

### **9.4.5 Internet Connection**

To access the e-Bidding Platform, a Bidder will need an Internet connection. We recommend that a Bidder use a reliable broadband Internet connection with a download bandwidth of 1MBPS or higher. Wireless connections may be adequate, but it is important that the latency of network connections to the e-Bidding does not exceed 20-30 seconds to ensure reliable access.

It is recommended that a Bidder has a back-up computer and backup Internet connection that can be used if either its primary computer or Internet connection fails.

#### **9.4.6 Display**

A Bidder is recommended to use a display with a screen resolution of 1366 X 768. A Bidder can use a lower screen resolution, but it may find that some tables are difficult to view.

#### **9.4.7 e-Bidding Platform backup Facilities**

If the main server fails, the e-Bidding will be resumed using backup facilities. The normal process for this would be the following:

- (i) mjunction would advise all Bidders directly of the need to switch to the back-up system and the time from which the back-up facility should be expected to be online and available to all Bidders.
- (ii) If the primary server remains available, a Bidder would be required to log out normally. Otherwise, a Bidder would be advised to close its Internet Explorer browser.
- (iii) Once the back-up facilities are online, all eligible Bidders will be duly advised by mjunction regarding the e-Bidding.

## 9.5 Annexure V: Name of Banks for issuing Bank Guarantee by the Bidder

Bidders can issue the Bank Guarantee (“BG”) from any of the Banks listed below. BGs from any subsidiaries or affiliates of banks listed below will not be accepted.

Public Sector Banks	Private Banks	Foreign Banks
Union Bank of India	Axis Bank Limited	Australia and New Zealand Banking Group Limited
Bank of Baroda	Kotak Mahindra Bank Limited	BNP Paribas
Bank of India	HDFC Bank Limited	Credit Agricole Corporate & Investment Bank
Punjab National Bank	ICICI Bank Limited	Societe Generale
State Bank of India		Deutsche Bank
		HSBC Limited
		Mizuho Bank Limited
		Sumitomo Mitsui Banking Corporation
		The Bank of Tokyo- Mitsubishi UFJ, Ltd.
		Barclays Bank Plc.
		Standard Chartered Bank
		Bank of America
		Citibank N.A.
		J.P. Morgan Chase Bank N.A.
		DBS Bank India Limited

## 9.6 Annexure VI: Format for Declaration of aggregate gas requirement of more than 50000 SCMD (only for Bidders who are end consumers)

On company's letter head

Date [            ]

From:

[Company's exact legal name & address]

To:

Head – Gas Marketing

Building 6 D, First Floor

Reliance Corporate Park,

Thane Belapur Road, Ghansoli

Navi Mumbai – 400 701

### **Sub: Declaration for aggregate gas requirement of more than 50000 SCMD.**

We \_\_\_\_\_ (customer to specify exact legal name), having our registered office at \_\_\_\_\_, hereby declare that our aggregate gas requirement at each of our gas consuming facilities is more than 50,000 SCMD and we shall not use the CGD pipeline network for transportation of gas allocated to these facilities.

### **Authorized Representative**

**Name**

**Signature**

**Designation**

**Company Seal**

## 9.7 Annexure VII: Indicative list of documents

Following documents (duly attested) shall be required to be furnished by Buyer to Seller before the execution of the GSPA:-

- i. its Company Registration Certificate;
- ii. its Audited Financial Statements for the last three financial years. In case company's incorporation is for less than three (3) years, then it shall provide the Audited Financial Statement since inception till date;
- iii. its PAN Card;
- iv. its Value Added Tax Registration Certificate;
- v. its Central Sales Tax Registration Certificate;
- vi. its Goods & Services Tax (GST) Registration Certificate;
- vii. its Memorandum of Association and Articles of Association (only for gas aggregators and resellers);
- viii. its register of directors or board resolution appointing the current directors; and
- ix. its copy of register detailing the shareholding breakdown of the company.

Each of the foregoing documents listed under Section 9.7 of this Annexure VII should be attested by the Authorized Representative of the Buyer.



## **10. Gas Sale and Purchase Agreement (GSPA)**

As provided at **e-Tendering Portal**.

# 11. Checklist for the prospective Bidders

Each Bidder is advised to ensure that the following points/aspects have been complied with:

Sr No	Item	Write "Yes" or "No"	Remarks if any
1	Whether the RFP (including any addendums, corrigendum etc.) and the GSPA have been duly signed on all pages by an Authorized Representative of the company and uploaded on the e-Tendering Portal?		
2	Whether all relevant Annexures to the RFP have been duly filled and signed by an Authorized Representative of the Bidder?		
3	Has it been ensured that there are no over-writings in the RFP? Have corrections been properly attested by the authorized person signing the RFP?		
4	Has the Power of Attorney or any other document evidencing adequate proof of the ability of the signatory to bind the Bidder, been submitted?		
5	Has the Security Deposit in the form of Bank Guarantee (in the form specified in Annexure II to the RFP) been submitted?		
6	Does the Digital Signature Certificate have sufficient validity to ensure access to the e-Bidding Platform and participation in the e-Bidding?		
7	Has it been ensured that the DSC mapped on e-Bidding Platform, is in the name of Authorized Representative of the company for whom the POA or board resolution has been submitted as per Section 7.2.2?		
8	Whether Bidder has registered with same email ID of Authorized Representative for which the DSC has been issued for e-Tendering Portal and same DSC has been mapped on e-Bidding Portal?		

## **12. Confidentiality Clause**

This RFP contains confidential information regarding RIL's business, plans and projects. By accepting this RFP, each Bidder agrees that it: (i) will cause its members/directors, officers, employees, agents advisors and representatives to use this RFP only for the purposes of evaluating and/or submitting a bid and for no other purpose; (ii) will not divulge or distribute any such information or pass any copies of the RFP to any other person (except for such other person's legitimate use for the purpose of evaluating the RFP and provided such other person undertakes in writing in advance of such disclosure to observe these confidentiality requirements) without the prior written approval of RIL; and (iii) will return the RFP together with all copies thereto to RIL upon being so requested to do so.